

COBA LEADERSHIP TEAM MINUTES

November 17, 2017

Present: Gloria Buchanan, Mark Frank, Kurt Jesswein, Gerald Kohers, Philip Morris, Mitchell Muehsam, Valerie Muehsam and Joey Robertson.

1. Approval of Minutes. Minutes were modified and approved.
2. SWOT/Strategic Plan. Dr. Sherrill gave a presentation on the results of the SWOT analysis to the Advisory Council. The Leadership Team discussed possible initiatives based on the SWOT analysis.
3. AoL, Soft Skills and IC Committees Updates. Dr. Jesswein gave an update on the committees. All the committees have met except the Communications Committee. They will meet on Monday.
4. CAD Items.
 - a. Course Program of Study. Scot Mertz met with CAD. Students will only receive federal funding for credit hours towards their degree plan. The Dean is going to invite Scot Mertz to the next Leadership Team Meeting.
 - b. New Budget Process. Carlos Hernandez and Edgar Smith met with CAD about changes to the budget process. Each college/division will have to provide a five year projected budget detailing new financial commitments.
 - c. Policies. The Leadership Team discussed policies that will be reviewed at the next CAD meeting. The Dean asked the Leadership Team to send him comments about the policies by 12/6/2017.
 - i. Faculty Reappointment, Tenure & Promotion.
 - ii. Procedures in Cases of Academic Dishonesty.
 - iii. Academic Grievance Procedure for Students.